

Section 1: Information about Yourself

HOW TO COMPLETE YOUR CHINESE VISA APPLICATION FORM

This form has been designed to help you complete your Visa application form with the correct information. If any of the questions do not apply to you please write N/A in the space provided. If you are unsure of a question please leave blank or contact Wendy Wu Tours on 0844 669 1059 for further assistance.

You may type or hand write this form, as long as it is completed in capital letters on PLAIN A4 paper. Any application forms that have been printed on letter headed paper will be rejected and may cause further delays in your visa application process.

Please ensure that your passports with completed application form and passport photographs are sent to us **8 weeks** prior to departure. It is essential that our office has received these travel documents by this time. **Your passport must be valid for six months from the date of return from China.**

Please note: any passports sent into us 6 weeks prior to departure or less will automatically incur a visa express fee of £50 per person.

From client feedback we have listed some helpful pointers in helping you fill out your visa form on the questions which some people may be unsure of.

Photo Specifications

Please provide **one** recent photograph (no more than 6 months old) of yourself. The photograph should be in colour and meet the following requirements:

- ✓ Taken against a light background (white or off-white) so that features are distinguishable and in contrast.
- ✓ Clear and of good quality.
- ✓ Printed on normal photographic paper.
- ✓ Un-mounted, 45 mm x 35 mm in size.
- ✓ Should show full face (without sunglasses and without a hat or cap).
- ✓ The face should be in the centre of the frame.
- ✓ Taken in a professional photo booth and not printed at home.

Note: We regret we cannot accept photographs that do not meet these requirements. Any photographs not meeting these requirements will be rejected by the embassy.

一、个人信息 Section 1: Personal information			
1.1 英文姓名 Full English name as in passport	姓 Surname: SMITH 名 Given name: JOHN	1.2 性别 Sex <input checked="" type="checkbox"/> 男 M <input type="checkbox"/> 女 F	照片 / Photo 请贴 1 张近期正面免冠、白色背景的照片于此处。 Please affix one recent identical color photo (full face, front view, unmounted and against a plain light background).
1.3 中文姓名 (如有, 请用汉字) Name in Chinese character (if applicable)	N/A	1.4 别名或曾用名 Other names you are, or have been known by	
1.5 用本国语言书写的名字 Name in ethnic script	N/A	1.6 现有国籍 Current nationality	
1.7 曾有国籍 Former nationality	BRITISH	1.8 同时具有的国籍 Other nationality(ies)	
1.9 出生日期 Date of birth (yyyy-mm-dd)	N/A	1.10 出生地点(省/市/省/州/县) Place of birth (city, province/state, county)	
1.11 当地身份证号码 Local ID card number	LONDON	N/A	
1.12 婚姻状况 Marital status	<input checked="" type="checkbox"/> 已婚 Married <input type="checkbox"/> 丧偶 Widowed	<input type="checkbox"/> 未婚 Never Married <input type="checkbox"/> 其他 (请说明) Other (Please specify):	
1.13 当前职业 (可能多项) Current occupation(s)	<input checked="" type="checkbox"/> 商人 Businessman <input type="checkbox"/> 公司职员 Company employee <input type="checkbox"/> 教师 Teacher <input type="checkbox"/> 学生 Student <input type="checkbox"/> 家庭主妇 Housewife <input type="checkbox"/> 失业 Unemployed <input type="checkbox"/> 国会议员 Member of national parliament	<input type="checkbox"/> 政府官员 Government official <input type="checkbox"/> 新闻从业人员 Staff of media <input type="checkbox"/> 宗教人士 Religious worker <input type="checkbox"/> 现役军人 Active duty military personnel <input type="checkbox"/> 退休 Retired <input type="checkbox"/> 乘务人员 Crew member	
1.14 护照种类 Passport type	<input type="checkbox"/> 外交 Diplomatic <input checked="" type="checkbox"/> 普通 Ordinary <input type="checkbox"/> 其他证件(请说明) Other (Please specify):	<input type="checkbox"/> 公务、官员 Service or official	
1.15 护照号码 Passport number	231 456 987	1.16 签发日期 Date of issue (yyyy-mm-dd)	2011-01-01
1.17 签发地点(省/市及国家) Place of issue (city, province/state, country)	IPS	1.18 有效期至 Expiration date (yyyy-mm-dd)	2021-01-01
1.19 办理签证通常需要 4 个工作日, 如需加急, 请注明, 但须另付费。Normally visa processing takes 4 working days. Extra fees are charged for express service.		<input type="checkbox"/> 普通(4 个工作日) Regular for 4 working days; <input type="checkbox"/> 加急(3 个工作日) Express for 3 working days;	

第 1 页 共 4 页 / Page 1 of 4

Please complete the specified questions that apply to you. If they do not please simply write N/A. These questions are just basic information which can be found in your passport.

1.4 Other Names

Please write down any name that you are or have been known by, includes maiden name.

1.9 Passport Type

Please tick 'Regular' unless you have a Diplomatic (Government) or Service official passport.

1.12 Place (Province/State, Country) of issue

Please advise of place of issue, which is listed on UK passports under the authority section. This is usually one of the following:

- UK-PA
- IPS
- FCO

1.14 Your current occupation(s).

Please provide your current occupation or job title. If you do not have one, then simply write 'Retired' OR 'Unemployed'

1.19 Visa Processing

Please leave this section blank.

Section 2: Travel information

二、赴华旅行信息 Section 2: Travel information

<input checked="" type="checkbox"/> 旅游 Tourism <input type="checkbox"/> 记者常驻 As resident journalist <input type="checkbox"/> 探亲 Family visit <input type="checkbox"/> 记者临时采访 As journalist for temporary news coverage <input type="checkbox"/> 访友 Visiting friends <input type="checkbox"/> 常驻外交、领事官员 As resident diplomat or consul <input type="checkbox"/> 商务 Business trip <input type="checkbox"/> 商业演出 Commercial performance <input type="checkbox"/> 会议 Meeting <input type="checkbox"/> 执行乘务 As crew member <input type="checkbox"/> 过境 Transit <input type="checkbox"/> 留学 Study <input type="checkbox"/> 任职就业 Employment <input type="checkbox"/> 官方访问 Official visit <input type="checkbox"/> 其他(请说明) Other (Please specify):											
<input checked="" type="checkbox"/> 一次入境(自申请日起3个月内有效) One entry valid for 3 months from application <input type="checkbox"/> 二次入境(自申请日起3-6个月内有效) Two entries valid for 3 to 6 months from application <input type="checkbox"/> 半年多次入境(自申请日起半年内有效) Multiple entries valid for 6 months from application <input type="checkbox"/> 一年多次入境(自申请日起一年内有效) Multiple entries valid for 12 months from application <input type="checkbox"/> 其他(请说明) Other (Please specify):											
2.3 首次行程抵达中国的日期 Date of your first entry (yyyy-mm-dd) 2011-01-01											
2.4 预计行程中单次在华停留的最长天数 Your longest intended stay among all entries of your intended visits in China 14 Days											
2.5 在中国逗留期间的住址及电话(按时间顺序) Residence(s) and phone number(s) during your stay in China (in a time sequence)											
<table border="1"> <thead> <tr> <th>详细地址 Detailed mailing address</th> <th>电话 Phone number</th> </tr> </thead> <tbody> <tr> <td>1. Beijing: Chang An Grand Hotel 27 Hua Wei li, Chao Yang district</td> <td>010-67731234</td> </tr> <tr> <td>2. Xi'an: YuLong International Hotel No 5 West part of North 2nd Ring Rd</td> <td>029-85338888</td> </tr> <tr> <td>3. Shanghai: YaFan Longmen Hotel No 777 Hengfeng Rd, Shanghai</td> <td>021-61421888</td> </tr> <tr> <td>4.</td> <td></td> </tr> </tbody> </table>		详细地址 Detailed mailing address	电话 Phone number	1. Beijing: Chang An Grand Hotel 27 Hua Wei li, Chao Yang district	010-67731234	2. Xi'an: YuLong International Hotel No 5 West part of North 2nd Ring Rd	029-85338888	3. Shanghai: YaFan Longmen Hotel No 777 Hengfeng Rd, Shanghai	021-61421888	4.	
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4.											
2.6 谁将承担往返中国及在中国的旅行费用? Who will pay for your cost of travelling and living during your stay in China?											
<input type="checkbox"/> 你本人 Yourself <input checked="" type="checkbox"/> 邀请单位或个人 Inviter <input type="checkbox"/> 父母或法定监护人 Parent(s) or legal guardian(s) <input type="checkbox"/> 其他(请说明) Other (Please specify):											
2.7 在华期间有无医疗保险?如有,请填写保险公司名称及保险账号。 Do you have medical insurance covering your visit in China? If 'Yes', please fill out the name of the medical insurance company and your account number.											
2.8 在华邀请、联系的单位名称、地址及电话。 Name, address and phone number of your inviter or contact unit in China											
WENDY WU TOURS 0844 669 1059 6-10 BOROUGH HIGH ST LONDON SE1 9QQ											
2.9 在华亲友、联系人的姓名、地址、电话。 Name, address, phone number of your relative, friend or contact person in China											
N/A N/A N/A											

第 2 页 共 4 页 / Page 2 of 4

2.1 Purpose of journey

We are only able to apply for a tourist visa for you, please tick 'tourism'.

2.2 Number of entries

If you are entering the country once, please tick 'Single'. If you require a double entry visa this must be specified to Wendy Wu Tours and additional payment must be made.

2.3 Date of Entry

Please refer to your flight itinerary for the date of arrival in China.

2.4 Your longest stay in China

How many days you are in China for? Please refer to your flight itinerary for the date of exit from China, please note you do not need to include Hong Kong for British Citizen passport holders.

2.5 Places you are visiting in China

Please list 3 hotels from the list below, that correspond with cities that you will visit on your tour. Please note that these may not be the hotels that you will stay in on your tour, and the hotels are subject to change up to 2 weeks prior to departure. You will be listing these hotels for the purpose of the Chinese Visa service only.

Beijing: Chang An Grand Hotel
Address: 27 Hua Wei li, Chao Yang district, Beijing
Tel: 010-67731234

Xi'an: YuLong International Hotel
Address: No 5 West part of North 2nd Ring Road, Xi'an
Tel: 029-85338888

Guilin: Hotel Universal Guilin
Address: 1 Jiefangdong Road, Guilin, Guangxi
Tel: 0773-2828228

Yangshuo: Newcentury Hotel
Address: Pantao Road, Yangshuo County
Tel: 0773-8829819

Shanghai: YaFan LongMen Hotel
Address: No 777 Hengfeng Rd, Shanghai
Tel: 021-61421888

Chengdu: Sichuan Hotel
Address: 31 Zongfu Road, Chengdu
Tel: 028-86755555

Suzhou: Garden Hotel
Address: No.477 Liu Yuan Road of Suzhou
Tel: 0512-85888588

Kunming: Jin Jiang Hotel
Address: 98, Beijing Road, Kunming
Tel: 0871-3138888

2.6 Living Expenses?

Please fill in who will pay for your cost of traveling and living during your stay in China: Inviter

2.7 Travel Insurance

Please answer whether you have medical insurance covering your visit in China. If "Yes", please fill out the name of the medical insurance company and your account number.

2.8 Name of your Inviter/Contact in China, Number, and address.

Please write the following:

Wendy Wu Tours
0844 669 1059
6-10 Borough High Street, London, SE1 9QQ

2.9 Name of your Relative/Contact in China, Number, and address.

Please write N/A.

Section 3: Information about your family, work or study

三、家庭、工作或学习信息 Section 3: Information about your family, work or study				
3.1 详细家庭邮寄住址 Detailed home mailing address	1 LONDON ROAD LONDON N4 5NP			
3.2 家庭电话 Home phone number	020 432 17865	3.3 手机号码 Mobile phone number		
3.4 电子邮箱 Email address	N/A			
3.5 工作单位或学校 Current employer or school	名称 Name	DART LTD		
	邮政地址 Mailing address	5 HIGH STREET LONDON SE11 5PA		
	电话 Phone number	020 9876 5432		
3.6 主要家庭成员 Major family members	姓名 Name	国籍 Nationality	职业 Occupation	关系 Relationship
	BILL SMITH	BRITISH	RETIRED	FATHER
	REBECCA SMITH	BRITISH	RETIRED	MOTHER
	EMMA SMITH	BRITISH	NURSE	WIFE
	JAMES SMITH	BRITISH	STUDENT	SON
3.7 紧急情况下的联系人 Contact person in case of emergency	BILL SMITH	3.8 联系电话 Contact person's phone number	01234 567890	

3.1-3.4 Your Home Address and email address

Please write your home address and your email address. If you do not have an email address just state N/A

3.5 Name of your Employer or School, Daytime Phone Number, Address and Night time Number.

Please write the name of your Employer or School. If you are retired you need to provide your daytime home telephone number. If the Employer address is not applicable then just state N/A. A daytime telephone number is mandatory and must be completed.

3.6 Details of Major Family Members

Please fill in the information of your major family members, including your spouse, children and parents.

3.7-3.8 Details of Contact Person in case of Emergency

Section 4: Other Information

Please complete truthfully and give detailed reason if you answer yes to any of the above questions. If necessary please provide an accompanying letter.

Section 5: Relevant Declaration

If there is any more information you need to write, please write it in this box

Section 6: Signature

Please sign and date the application form. This form will not be accepted if it has not been signed. **Please make sure that both this section and if applicable, section 7 is signed before sending.**

Section 7: Application Form Completed by another person

If the application form is being filled out by another person please fill in the details for this section. **If the applicant is 17 years or under, this section must be filled out and signed by a parent.**

IF YOU ARE NOT A BRITISH CITIZEN:

If you are not a British citizen, and are applying for a Chinese Visa through the Wendy Wu Tours Visa service, you need to complete a supplementary form. If you have not received a supplementary form, please contact our office as soon as possible.

DO YOU HAVE EVERYTHING?

When sending your application to us, please check you have the following details:

- ✓ One completed visa application per person
- ✓ One full valid passport per person. Your passport **must** be valid for 6 months from your return date from China.
- ✓ One up to date passport photo per person

If you have everything, then please send all the details to us 8 weeks prior to departure, Special Delivery to:

Wendy Wu Tours
Operations & Visa Department
6-10 Borough High Street
London
SE1 9QQ

七、重要事项 / Section 7. Important
我已阅读并理解此表所有问题，并对照片及填报内容的真实性及准确性负责。我理解，签证种类、有效期及停留期限由领事决定，任何不实、误导或填写不完整均可能导致签证申请被拒或拒绝进入中国。
I have read and understood all the questions in this application. I shall be fully responsible for the answers and the photos, which are true and correct. I understand that type of visa, number of entries and duration of each stay will be decided by consuls, and any false, misleading or incomplete statement may result in the refusal of a visa for or denial of entry into China.

→ 申请人签名 / Applicant's Signature: _____ 日期 / Date (YY-MM-DD): 2008-11-20