



Wendy Wu Tours

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HOW TO COMPLETE YOUR INDIA VISA APPLICATION FORM

This form has been designed to help you complete your Visa application form with the correct information. If any of the questions do not apply to you please write N/A in the space provided. If you are unsure of a question please contact Wendy Wu Tours on 0844 669 1059 for further assistance.

Please use the link below for your application form.

<http://in.vfsglobal.co.uk/onlineapplication.html>

This must be printed on PLAIN A4 paper and signed twice (under the photograph and on the back). Any application forms that have been printed on letter headed paper will be rejected and may cause further delays in your visa application process.

Please ensure that your passports with completed application form and passport photographs (please note size below) are sent to us **8 weeks** prior to departure. It is essential that our office has received these travel documents by this time. **Your passport must be valid for six months from the date of return from India.**

Please note: any passports sent into us 6 weeks prior to departure or less will automatically incur a visa express fee of £50 per person.

From client feedback we have listed some helpful pointers in helping you fill out your visa form on the questions which some people may be unsure of.

Photo Specifications

Please provide **two** recent photographs (no more than 6 months old) of yourself. The photograph should be in colour and meet the following requirements:

- ✓ Taken against a light background (white or off-white) so that features are distinguishable and in contrast.
- ✓ Clear and of good quality.
- ✓ Printed on normal photographic paper.
- ✓ Un-mounted, 50 mm x 50 mm in size.
- ✓ Should show full face (without sunglasses and without a hat or cap).
- ✓ The face should be in the centre of the frame.
- ✓ Taken in a professional photo booth and not printed at home.

Note: We regret we cannot accept photographs that do not meet these requirements. Any photographs not meeting these requirements will be rejected by the embassy.

Indian Mission: Please select UK- London

Surname: Please write in block capital letters your surname.

Given Name: Please write in block capital letters your given name.

Have you ever changed your name: If yes, please complete your previous surname and/or first name.

Sex: Please select your sex.

Date of Birth: Please complete your date of birth in DD/MM/YYYY format.

Town/City of birth: Please provide the city/town where you were born.

Country of Birth: Please select the country where you were born.

Citizenship/National Id No: Please provide your passport number.

Religion: Please select your religion.

Visible identification marks: Please answer honestly, if yes please complete, if no please write none, if you do not wish to declare and distinguishable marks please write N/A.

Educational Qualification: Please select applicable option.

Nationality: Please select your nationality

Did you acquire citizenship by birth or by naturalization: Please select the appropriate answer. If naturalization, please select your previous nationality.

Passport details: Please complete your passport details, these can be found on the photo page of your passport. If you have dual citizenship and hold 2 passports please complete the details of the second passport.

Address details: Please complete your address, phone and email into the relevant sections.

Family Details: Please complete your mother, father and spouse's details. If you are not married, please select unmarried under spouse's details.

Were your Grandfather/ Grandmother (paternal/maternal) Pakistan Nationals or Belong to Pakistan held area: Please answer this question honestly. If yes please give details.

Profession/Occupation Details of Applicant: Please complete details of your occupation, company name, address and phone. If you are not currently employed please select the appropriate occupation option and write NA in all other sections.

Past Occupation: If applicable, please complete the relevant sections.

Are/were you in a Military/Semi-Military/Police/Security Organization? Please answer honestly. If yes please complete the relevant sections.

Type of Visa: Please select tourist visa

Duration of visa: Please complete the duration of your stay in months, eg 1.

No. of entries: Please select single. If you require a visa with 2 or more entries this must be agreed with Wendy Wu Tours before applying.

Purpose of Visa: Please select tourism

Expected Date Journey: Please complete your expected date of arrival into India.

Port of Arrival in India: Please write the port in which you arrive into India eg Mumbai.

Have you ever visited India before: Please answer honestly. If yes, please complete the relevant details

Countries visited in the last ten years: Please complete a list of countries which you have visited in the last ten years.

Name, addresses and Telephone number of two referees in UK and in India.

For the India contact, please write the following:

Go India
E-29 Hauz Khas Market
New Delhi
110016
Tel: 91 120 4615900

For the UK contact, please write the following:

Wendy Wu Tours
6-10 Borough High Street
London
SE1 9QQ
Tel: 0844 499 3899

Click save and continue and select the option to print the form, or you can save it and print at a later date.

Please note down the File Number given above. This may be needed by you for reprint of application at a later time.

DO YOU HAVE EVERYTHING?

When sending your application to us, please check you have the following details:

- ✓ One completed visa application per person
- ✓ Signed form in all indicated places
- ✓ One full valid passport per person. Your passport **must** be valid for 6 months from your return date from India.
- ✓ Two up to date passport photos per person, 50 mm x 50 mm in size.

If you have everything, then please send all the details to us 8 weeks prior to departure, Special Delivery to:

Wendy Wu Tours
Operations & Visa Department
6-10 Borough High Street
London
SE1 9QQ