



EMAIL: [visa@wendywutours.co.uk](mailto:visa@wendywutours.co.uk) WEBSITE: [www.wendywutours.co.uk](http://www.wendywutours.co.uk)

**Wendy Wu Tours, Ground Floor, Cottons Centre, Cottons Lane, 47-49 Tooley Street, LONDON, SE1 2QG. TEL 0800 630 0888.**

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### **CAMBODIA VISA APPLICATION**

This form has been designed to help you complete your visa application form with the correct information. If any of the questions do not apply to you, please write N/A in the space provided. If you are unsure of a question, please leave blank or contact Wendy Wu Tours on 0800 630 0888 for further assistance.

### **WHEN DO I SEND MY APPLICATIONS?**

Please ensure that your completed application form, photographs and clear coloured photocopy of your passport are sent to us between **6-8 weeks** prior to departure. It is essential that our office has received these travel documents by this time.

### **DO I NEED TO SEND MY ACTUAL PASSPORT?**

Dependent on your travel arrangements with us, you may not need to send us your actual passports.

If you are travelling to multiple countries and your trip only requires a Cambodia visa, then you do not need to send us your actual passport. As we apply for your Cambodia E-Visa online, we do not need to take your passports to the embassy therefore a clear coloured copy of the main photo page in your passport will be suffice.

If you are applying for a visa for another country as well Cambodia (e.g. Vietnam or China) then you will need to send us your passports via Royal Mail Special Delivery.

If you are entering Cambodia via boat, then we will require your actual passport to be sent to us so this visa can be obtained at the embassy in London.

### **PHOTO SPECIFICATIONS**

- You will need to provide one recent colour photograph of yourself (no more than 6 months old), which has been taken in a professional photo booth.
- It should be taken against a light background, be clear and of good quality.
- Unmounted, it should be 45mm x 35mm.
- It should show your full face (without sunglasses/hat) and your face should be in the centre of the frame.
- Please do not stick your photo to the application form - this can be left loose.

### **CHECK LIST**

When sending your application to us, please check that you have the following details:

- One completed and signed application form per person
- One recent photo per person
- One clear coloured photocopy of your passport photo page per person or actual passport (please see above).
- Your passport must be valid for six months from the date of your return from Cambodia.
- Your passport has at least 2 blank pages.

## HOW TO COMPLETE YOUR CAMBODIA APPLICATION FORM

### Section 1: Personal Information

Please complete the specified questions that relate to you in capital letters. If they do not, please simply write N/A. Please do not leave any blank spaces on your application unless requested to do so. Here are some tips on how to complete the form.

#### **Place of Birth**

Please provide the city where you were born and the country. e.g. Farnborough, Kent, UK.

#### **Occupation**

Please provide your current occupation. If you do not have one, then simply write "Retired" or "Unemployed"

#### **Name and Address of Hotel where you will be staying**

Please write N/A

### Section 2: Visa Type

Please tick "Tourist"

#### **Date of Entry**

Please leave this box blank

#### **Date of Exit**

Please leave this box blank

#### **Point of Entry**

Please refer to your flight itinerary/invoice for your arrival point in Cambodia e.g. Siem Reap or Phnom Penh

#### **Means of Transportation**

The mode of transportation into the country e.g. aeroplane, boat, coach

#### **Passport Place of Issue**

This is the issuing authority e.g. FCO, IPS, HMPO

#### **Date of Previous Visit to Cambodia**

If you have been there before, please state where and when you went. If not, please write N/A

### Section 3: Children

This question will only be applicable if you have a child or children under 12 years of age, travelling with you and they share your passport.

Once you have everything, please send the required documents to us by **First or Second Class post** 6-8 weeks prior to departure to our address which is listed below.

Please note: If you are sending us your actual passport due to completing visas for another country or you are entering Cambodia via boat then please use **Royal Mail Special Delivery** via the post office.

Once the visas have been processed then we will send these out in the post to you.

Please send your documents to:-

**Visa Department,  
Wendy Wu Tours,  
Ground Floor,  
Cottons Centre,  
Cottons Lane, 47-49 Tooley Street,  
London,  
SE1 2QG**