



HOW TO COMPLETE YOUR SRI LANKA VISA APPLICATION FORM

This form has been designed to help you complete your Visa application form with the correct information. If any of the questions do not apply to you please write N/A in the space provided. If you are unsure of a question please leave blank or contact Wendy Wu Tours on 0844 669 1059 for further assistance.

You may type or hand write this form, as long as it is completed in capital letters on PLAIN WHITE A4 paper. Any application forms that have been printed on letter headed paper will be rejected and may cause further delays in your visa application process.

Please ensure that your passports with completed application forms and passport photographs are sent to us **8 weeks** prior to departure. It is essential that our office has received these travel documents by this time. **Your passport must be valid for six months from the date of return from Sri Lanka and should have at least 2 blank pages.**

Please note: any passports sent into us 6 weeks prior to departure or less will automatically incur a visa express fee of £50 per person.

From client feedback we have listed some helpful pointers in helping you fill out your visa form on the questions which some people may be unsure of.

Information about Yourself

1. Surname (Mr/Mrs/Miss):

Please write your surname as per your passport in block letters.

2. First name:

Please write your first name as per your passport including your middle name(s), if applicable in block letters.

3. Date of Birth

Please write our date of birth. DD/MM/YYYY: E.g. 25/11/1956

4. Present Occupation

Please provide your current occupation. If you do not have one then simply write "Retired, Student, Housewife etc"

5. Permanent Address

Please write your home address.

6. Place of birth

Please write your place of birth as per your passport.

7. Telephone Number

Please provide your home telephone number.

8. Birth Nationality

Please write your birth Nationality

8. Present Nationality:

E.g. British

9. Sex:

Please tick Male or Female.

10. Purpose of Visit:

Please tick Tourist.

11 & 12. Entry & Exit Dates:

Please refer to your invoice.

13. Date of Previous Visit to Sri Lanka

Write the date of previous visit to Sri Lanka or NA if not applicable

14. Passport Number:

These can be found on the identification page of your passport.

15. Place of Issue

It is UKPA, IPS or FCO.

16. Issue & Expiring Dates

These can be found on the identification page of your passport.

Please date and sign the visa application form.

DO YOU HAVE EVERYTHING?

When sending your application to us, please check you have the following details:

- ✓ **One completed visa application per person**
- ✓ **One full valid passport per person. Your passport must be valid for 6 months from your return date from Sri Lanka.**

If you have everything, then please send all the details to us 8 weeks prior to departure by Special Delivery to:



Wendy Wu Tours
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