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VIETNAM VISA APPLICATION

This form has been designed to help you complete your visa application form with the correct information. If any of the questions do not apply to you, please write N/A in the space provided. If you are unsure of a question, please leave blank or contact Wendy Wu Tours on 0800 630 0888 for further assistance.

DO I NEED A VISA FOR VIETNAM?

Depending on your tour arrangements and passport you hold, you may not require a visa for Vietnam.

A visa is not required if you meet the following criteria:-

- ✓ You hold a British Citizen, French, German, Italian or Spanish passport.
- ✓ Your overall duration in Vietnam is **15 days or less**. This is calculated from the day you arrive in Vietnam to the day you depart Vietnam.
- ✓ Travelling before 30th June 2018.
- ✓ You are only entering Vietnam once.
- ✓ Your passport has at least six months' validity.

WHAT TOURS REQUIRE A VISA?

Please see below our Vietnam tours which require / do not require a Vietnam visa.

Please note: the below tours do not necessarily mean you do not need a visa as each client's travel arrangements may vary. If you have booked extra nights before/after your tour, this may bring the overall duration over 15 days. If your tour is also visiting other countries, for example Cambodia or China, you will require a visa for these countries.

Tours that REQUIRE a Vietnam Visa	Tours that do not require a Vietnam Visa
Vietnam Trails	Vietnam Impressions
Vietnam Escape	Vietnam at a Glance
Vietnam Highlights	Angkor to the Bay
Vietnam Panorama	Indochina Delights
Grand Tour of Indochina	Treasures of Vietnam & China
Reflections of Vietnam	Cambodia & Vietnam Revealed
Vietnam & Cambodia Discovery	Heart of Indochina
Classical Vietnam	Majestic Mekong
	Mekong Odyssey

If your tour is listed as you require a visa, you will need to complete an application form and send this to us with your passport and photograph.

WHEN DO I SEND MY PASSPORTS?

Please ensure that your passports with completed application form and passport photographs are sent to us **8 weeks** prior to your departure. It is essential that our office has received these travel documents by this time.

HOW LONG DOES THE PROCESS TAKE?

Once we have received your passports, applications and photograph, we will have these for **up to 4 weeks** whilst they are processed through the embassy in London.

If you have your other trips planned where your passport is required and you need your applications turned around quicker, then you can opt for the Express Service which is £60 per person. This service takes around 2 weeks to complete.

Please note: any passports sent into us less than 6 weeks prior to departure will automatically incur a visa Express Service fee of £60 per person.

PHOTO SPECIFICATIONS

Please provide **one** recent photograph (no more than 6 months old).

The photograph should be in colour and meet the following requirements:

- ✓ Taken against a light background (white or off-white) so that features are distinguishable and in contrast.
- ✓ Clear and of good quality.
- ✓ Printed on normal photographic paper.
- ✓ Un-mounted, 45 mm x 35 mm in size.
- ✓ Should show full face (without sunglasses and without a hat or cap).
- ✓ The face should be in the centre of the frame.
- ✓ Taken in a professional photo booth and not printed at home.

HOW TO COMPLETE YOUR VIETNAM VISA APPLICATION FORM

Please note: The visa application must be completed in black ink, in capital letters.

1. Full name:

Please write your full name as shown in your passport.

2. Date of birth:

DD/MM/YYYY

3. Place of birth:

Please write the place you were born as per passport.

4. Gender:

Please circle the appropriate.

5. Nationality:

Please write your nationality (e.g. British)

6. Current Address and Telephone:

Please write your full home address including post code, telephone number and email address.

7. Sponsor information:

Name: Wendy Wu Tours

Telephone: 0800 630 0888

8. Passport No:

This can be found on the identification page of your passport.

Expiry date:

Please provide the date of which your passport expires as per passport. (E.g. DD/MM/YYYY)

9. Number of entries:

Most our tours are single entry. If you are unsure whether you require a multi entry, please leave this section blank.

10. Visa Duration: Please circle "30 days"

11/12. Proposed date of entry and exit:

Please leave this section blank and we will complete it on your behalf.

13/14. These sections have already been completed.

15. Purpose of entry: Please circle "Tourism"

Please remember to sign and date your application form

DO YOU HAVE EVERYTHING?

When sending your application to us, please check you have the following details:

- ✓ Make sure your application is signed and dated.
- ✓ One completed visa application per person.
- ✓ One full valid passport per person.
- ✓ Your passport **must** be valid for 6 months from your return date from Vietnam.
- ✓ Make sure you have 2 blank pages in your passport.
- ✓ One up to date passport photo per person

Once you have everything, then please send all the details to us 8 weeks prior to departure by Royal Mail Special Delivery to:

**Wendy Wu Tours
Operations & Visa Department
Ground Floor, Cottons Centre,
Cottons Lane, 47-49 Tooley Street,
London SE1 2QG**



**MINISTRY OF FOREIGN AFFAIRS
SOCIALIST REPUBLIC OF VIET NAM**

VISA APPLICATION FORM

01 passport
photo
affixed here

**(To be submitted at
Embassy of Vietnam)**

1. Full name:
Tên đầy đủ

2. Date of birth:/...../.....
Ngày sinh (DD / MM / YYYY)

3. Place of birth:
Nơi sinh

4. Gender: **Male / Female**
Giới tính

5. Nationality:
Quốc tịch

6. Contact information:
Thông tin liên hệ

Address (Work/Home):.....
.....
.....

Telephone:

Email:

7. Sponsor information (if any):
Thông tin cơ quan/ cá nhân mời đón

Name:

Telephone:

Checklist: Before submitting, make sure you have included:

- 1. Valid passport
- 2. Completed application form with photo
- 3. Visa fee
- 4. Postage fee and self-addressed envelope (if returned by post)
- 5. Service :
 - Next day
 - At least 3 working days

8. Passport number:
Số hộ chiếu

Date of expiry:/...../.....
Ngày hết hạn hộ chiếu (DD / MM / YYYY)

9. Number of entries: **Single / Multiple**
Số lần nhập cảnh

10. Visa duration: **30 days / 90 days**
Thời hạn visa

11. Proposed date of entry:/...../.....
Ngày dự kiến nhập cảnh (DD / MM / YYYY)

12. Proposed date of exit:/...../.....
Ngày dự kiến xuất cảnh (DD / MM / YYYY)

13. Place of visa submission:
Nơi nộp hồ sơ

Viet Nam Embassy in the UK

14. Visa issuing authority:
Nơi nhận thị thực

Viet Nam Embassy in the UK

15. Purpose of entry: **Tourism / Business / Other**
Mục đích nhập cảnh

*The statements made in this application are the best of my knowledge and duly liable by the laws.
Tôi xin chịu trách nhiệm trước pháp luật những lời khai trên.*

Date:/...../.....

Signature: